Atria University

Multiverse

The Library and Information Centre was established in the year 2021, with the collection of 250 volumes of books. Now it has grown to a collection of over 1000 books. It has text books, reference books, technical national and international journals, e-books, e-journals, and other multimedia resources. Library subscribes to technical journals, technical magazines, and daily newspapers which include English and Kannada.

The Multiverse at Atria University strives to offer exceptional service by acquiring, organizing, and providing access to information resources specializing in the fields of Life sciences, Energy Sciences, e-mobility, and technology, employing state-of-the-art technologies to support learning, teaching, research, and innovation. The library is a part of the university that touches every student, faculty member, and researcher in every academic field.

Classification method:

The library has adopted an Open Access System. Documents are classified as per International Classification System 'Dewey Decimal Classification, 22nd edition'.

Automation:

Library uses **Koha (Version -21.05) and RFID:** Automated using Integrated Library Management System

- **Koha** is an open (free) source integrated library system (ILS). It provides easy access to information for library staff and users due to effective searching and issuing of items. Students can check book availability. It alerts the patrons and staff about their dues. It reduces the time of processing of library books. Students and staff can reserve the book through OPAC. It provides a search facility to locate books and other materials that are available in the library. It has all the modules in a fully-functional library software – acquisition, serials, members, circulation, cataloging, reports, and tools. Koha is Standards compliant – MARC 21 (or UNIMARC) for cataloging, Z39.
- **Online Public Access Catalogue (OPAC)** facilitates: The users can
- Search for information by author, subject, title, ISBN, keywords etc.,
- Reserve and cancel the book
- Access anywhere at any time.

SERVICES:

Borrower's Cards' are issued to all Staff and Students.

Circulation Service : The circulation section is located at the entrance of the Multiverse. On an average over 20 books are issued/returned at the circulation counter every day.

Renewal service : All books borrowed from the circulation desk can be renewed on condition that there is no one requesting the same book. All borrowed books are subject to recall in accordance with library regulation. Borrowers are responsible for returning their borrowed books on or before the specified due dates**.**

Overnight Issue service : The reference books will be issued to the students for a period of one day during the time of examination

Reprographic & Printing Service : Photocopying and printing facility is available at a reasonable cost in the library. Users can take Xerox copies of reading materials. This service is limited to library materials without violating the copyright laws.

Digital Library: The Multiverse has a Digital Library which provides access to digital resources. The library facilitates ICT enabled learning and ICT tools are deployed for the efficient use of the library resources. IP based authenticated access has been provided to all the e-resources subscribed by University.

New Arrivals :A separate rack is maintained to display the books that are procured by the college. The new arrivals are displayed near the entrance of the Multiverse. Therefore, the students are made aware of the latest books in the library.

E- MAIL alert service: Another facility that is maintained in the library is e mail Alert. Those who have book dues will receive the email alert regularly from the department of Multiverse.

Book Reservation service/OPAC : Online reservation can be done through web OPAC for a book which is already lent out. Reserved books will be kept separately on the circulation counter for 2 days for each reserved member**.**

Online public access catalogue provides a search facility to locate books and other materials that are available in the Multiverse.

Library Awareness programme service : As part of our user awareness program, the library regularly organizes Orientation/Training programs on library resources and services. Members can meet the Librarian for discussions, if any, every day at the Central Library**.**

Newspaper Clippings : The Press Cutting Service plays a vital role like Selective Dissemination of Information (SDI), Current Contents Service, etc.

Information Desk : Provides an expanded, integrated service point of the library. This service focuses on helping researchers locate specific journals, books, search databases and capture search results at their point of need, as a complement to the in-depth research assistance available from the Reference Desk.

Other Activities: Library committee meetings will be conducted twice in a year for taking suggestions from the members for continuous improvement of services and facility of the library. **"Library best user award"** will be given to the student for Maximum use of library once in a year. Feedback will be taken for the betterment of the library services.

Book exhibitions are conducted and National Librarian's Day is celebrated on 12th August every year. Regular Library awareness programs on **"Usage of library"** are conducted for students and staff members by the librarian as well as the external experts as and when required.

Orientation of library: Awareness of library services will be conducted during orientation programs for the first-year students of all programs.

The University library is registered in NDLI (National Digital Library of India). All our staff, students and research scholars have been registered on the NDLI portal to access the e-resources.

Library Policy has been made for the students and Staff

1. To enroll as library members, the students shall fill the **application form** with the recent photo and submit the same. Later Students have to submit **1 latest stamp size photograph along with a photocopy of fee paid receipt.**
2. Each faculty member is entitled to borrow up to **4 books and 2 books for students for 1 library cards**. **Books are issued for period of fifteen days in the first instance and if required, the same book can be renewed further one more time for a period of fifteen days. Each and thus no book will be allowed to be kept with a member beyond thirty days. No due Certificate is must from library to collect your relieving / Experience letter.**
3. **Library users should** enter their **login and log out time in the Gate Register which is placed at the entrance.**
4. Under circumstances like misbehavior, screaming, etc., the librarian will have the power to refuse to provide the library services to the students.
5. **Strict silence / discipline should be maintained inside the library. The position of the chairs and tables should not be changed.**
6. Please note that **"**discussions, **CONVERSATION & LOUD TALKING"** is strictly prohibited. Please avoid disturbing other Readers. Use of Mobile phones, strictly prohibited in the library premises (**VTU Notification**).
7. Keep the Library Clean. Use the dustbins provided in the reading/reference section.
8. They can utilize all the facilities which are provided by the Library.

Support to students for self-learning activities:

- NDLI
- NPTEL
- EDUSAT
- VIDYAMITRA
- SWAYAM MOOCS
- MIT OPEN COURSE WARE
- E-CONTENT
- Open sources

****