A.S. Kuppa Raju & Bros. Charitable Foundation Trust
Atria University

ASKB Campus, 1st Main Rd, AGS Colony
Anandnagar, Hebbal
Bengaluru- 560024

Date: 5.5.2025

To

Director
Quality Management & IQAC
Atria University

Sub: Constitution of Quality Management and Assurance

The Quality Management and IQAC have been made in accordance with Chapter IV, Section 24 (7) of the First Statutes of Atria University and Section 7 (iii) of the Atria University Act, 2020, Karnataka Act No. of 2021). The Committee has been reconstituted with effect from 5th May 2025.

The purpose of this Regulation on "Quality Management and Assurance" is to ensure the delivery and maintenance of excellence in instruction, learning, acquisition, research, academic and administrative/support services, student welfare, governance, and community service. It is formulated to organize the development and implementation of an Internal Quality Assurance system for quality enhancement and the fostering of a culture of continuous improvement. The IQAC will become a part of the institution's system and work towards the realization of the goals of quality enhancement and sustenance. The development of a Quality Management system at the University is therefore not regarded as an event but rather as an ongoing process.

Sl. No	Name	AU/External Designation	IQAC Designation
1	Dr. Madhavan Nair Rajeevan	Vice Chancellor	Chairperson
2	Dr. K. V. Narayanaswamy	Registrar	Member
3	Sri Vijai Simha	Dean Academics	Member
4	Dr Pushpendra Singh	Professor Energy Sciences	Member
5	Dr. Saurabh Mahajan	Associate Professor, COE Director Life Sciences	Member
6	Dr Asha Nair	Associate Professor, Life Sciences	Member
7	Mrs. Christina Sundari	Assistant Professor, Energy Sciences	Member
8	Mr. Pruthvi Naresh	AU Student	Member
9	Dr. Anupama Sanjeev	Assistant Director, Academic Affairs	Director of Quality Assurance ex-Officio Member Secretary

05/05/2025

(Dr.KV Narayanaswamy)

Registrar
ATRIA UNIVERSITY
A.S.K.B Campus, Hebbal
Bangalore - 560 024

A.S. Kuppa Raju & Bros. Charitable Foundation Trust
Atria University
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ATRIA UNIVERSITY

Date: 13.04.2022

To

Director
Quality Management & IQAC
Atria University

Sub: Constitution of Quality Management and Assurance

The Quality Management and IQAC have been made in accordance with Chapter IV, Section 24 (7) of the First Statutes of Atria University and Section 7 (iii) of the Atria University Act, 2020, Karnataka Act No. of 2021)

The purpose of this Regulation on "Quality Management and Assurance" is to ensure the delivery and maintenance of excellence in instruction, learning, acquisition, research, academic and administrative/support services, student welfare, governance, and community service. It is formulated to organize the development and implementation of an Internal Quality Assurance system for quality enhancement and the fostering of a culture of continuous improvement. The IQAC will become a part of the institution's system and work towards the realization of the goals of quality enhancement and sustenance. The development of a Quality Management system at the University is therefore not regarded as an event but rather as an ongoing process.

Sl No	Name	AU/External Designation	IQAC Designation
1	Dr. K. V. Narayanaswamy	Registrar	Chairperson
2	Dr. Santanu Chakraborty	Program Director, Life Sciences	Member
3	Mr. Sai Krishna Mulpuru	Program Director, Interactive Technologies	Member
4	Mr. Sami Rehman	Associate Professor, Energy Sciences	Member
5	Dr. Mathew George	Assistant Professor, Energy Sciences	Member
6	Dr. Saurabh Mahajan	Assistant Professor, Life Sciences	Member
7	Dr. Abhishek Sinha	Associate Professor, Life Sciences	Member
8	Dr. Upasana Mohapatra	Assistant Professor, Life Sciences	Member
9	Dr. Sayantan Acharya	Assistant Professor, Basic Sciences	Member
10	Sri.Kaushik Raju	Director Technical Member of the sponsoring body/management	Member
11	Mr. BanuPrasad Dhanakoti	Industrialist	Member
12	Mr.Pruthvi Naresh	AU Student	Member
13	Dr. Anupama Sanjeev	Assistant Director, Academic Affairs	Director of Quality Assurance ex-Officio Member Secretary

13/04/2022

(Dr.KV Narayanaswamy)
Registrar
ATRIA UNIVERSITY
ASKB Campus, Hebbal
Bangalore - 560 024

ATRIA UNIVERSITY

QUALITY MANAGEMENT AND ASSURANCE

(Made in accordance with Chapter IV, Section 24 (7) of the First Statutes of Atria University and Section 7 (iii) of the Atria University Act, 2020, Karnataka Act No. of 2021)

1. SHORT TITLE AND COMMENCEMENT

1.1 "Regulation No 7" shall mean to be part of the first set of Regulations of Atria University Bengaluru, Karnataka.

1.2 It shall come into force with effect from the date of its approval by the Board of Governors on the recommendation of the Board of Management.

1.3 This Regulation shall define the Quality Management and Assurance in the University and its constituent units.

1.4 Nothing in these Regulations shall be deemed to debar the University to amend these Regulations subsequently.

1.5 Unless provided otherwise, this Regulation when enacted will supersede any prior Regulations, Orders, Memos, Codes, Procedures, Policies, Schemes, etc., on the subject covered under this Regulation.

2. DEFINITIONS

"Academic Council" means the Academic Council of the University under Section 26 of the Act.

"Act" means The Atria University Act 2020, Karnataka Act no. 22 of 2021.

"Assessment" means the process of the systematic gathering, quantifying, and using of information in view of judging the instructional effectiveness and the curricular adequacy of a higher education institution as a whole (institutional assessment) or of its educational programs (programs assessment).

"Authorities of the University" mean the Board of Governors, the Board of Management, the Academic Council, and the Finance Committee of the University.

"Board of Governors" means the Board of Governors of the University as constituted under Section 24 of the Act.

"Board of Management" means the Board of Management of the University as constituted under Section 25 of the Act.

"Chancellor" means the Chancellor of the University appointed under Section 15 of the Act. The Chancellor shall be the Head of the University.

"Dean" means the Deans of the Faculties of the University under Section 12 (vii) of the Act.

"Director (QA)" shall be the principal officer of the University and shall be responsible for the management

of the quality system within the University.

"Faculty Members" shall comprise of Professor/s, Associate Professor/s, and Assistant Professor/s at the University.

"He" includes she, and **"His/Him"** includes Her.

"IQAC" means the Internal Quality Assurance Cell (IQAC) of Atria University.

"Pro-Chancellor'' means the Pro-Chancellor of the University appointed under Section 16 of the Act.

"Pro-Vice-Chancellor" means the PVC of the University appointed under Chapter III, Section 18 of the Act.

"Quality Assurance" means the activity of providing the evidence needed to establish confidence among all concerned that the quality-related activities are being performed effectively.

"Quality Audit" means the process of quality assessment by which an external body ensures that (i) the institution or program quality assurance procedures or (ii) that the overall (internal and external) quality assurance procedures of the system are adequate and are actually being carried out.

"Quality Management" is a method of ensuring that all the activities necessary to design, develop and implement a product or service are effective and efficient with respect to the system and its performance.

"Quality Management System" (QMS) is a system that outlines the policies and procedures necessary to improve and control the various processes that will ultimately lead to improved business performance.

"Registrar" means the Registrar of the University appointed under Chapter III, Section 20 of the Act.

"Sponsoring Body" means the A.S Kupparaju and Brothers (ASKB) Charitable Foundation Trust registered under the Indian Trust Act, 1882 (Central Act 2 of 1882)

"University" means Atria University, Bangalore (hereinafter referred to as the University).

"Vice-Chancellor" means the Vice-Chancellor of the University appointed under Section 17 of the Act.

Words and expressions used herein and not defined but defined in the Act shall have the same meaning as assigned to them in the Act.

3. INTRODUCTION

The purpose of this Regulation on "Quality Management and Assurance" is to ensure the delivery and maintenance of excellence in instruction, learning, acquisition, research, academic and administrative/support services, student welfare, governance, and community service.

This Regulation has been formulated to organize the development and implementation of an Internal Quality Assurance system for quality enhancement and the fostering of a culture of continuous improvement. The IQAC will become a part of the institution's system and work towards the realization of the goals of quality enhancement and sustenance. The development of a Quality Management system at the University is therefore not regarded as an event but rather as an ongoing process.

4. GUIDELINES TO ESTABLISH (IQACs)

Maintaining the momentum of quality consciousness is crucial in Universities. Internal Quality Assurance Cell, in fact, is conceived as a mechanism to build and ensure a quality culture at the institutional level. Every University should have an internal quality assurance system, with appropriate structure and processes, and with enough flexibility to meet the diverse needs of the stakeholders. The internal quality assurance mechanism of the University may be called the "Internal Quality Assurance Cell (IQAC)". The IQAC is meant for planning, guiding, and monitoring the Quality Assurance (QA) and Quality Enhancement (QE) activities of the University.

The IQAC may channel and systematize the efforts and measures of an institution toward academic excellence. It should not be yet another hierarchical structure or record-keeping exercise in the University; it would be a facilitative and participative organ of the University. The IQAC should become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

5. OBJECTIVES

The Regulation aims to provide a framework for an efficient and functional quality management system (QMS) with enforceable rules and procedures focusing on the:

4.1 Establishment and development of a quality assurance culture across all of the University operations.

4.2 Establishment and development of an overarching and functional internal quality assurance cell (IQAC) for the University.

4.3 Promotion of quality assurance, enhancement, and improvement actions at the institutional level.

4.4 Definition of the internal and external quality assurance procedures and practices necessary to realize the vision and mission as well as uphold the core values of the University.

4.5 Creation of the framework to ensure that quality assurance systems are coordinated and managed with maximum effectiveness.

4.6 Empowerment of staff in the execution and implementation of quality management assurance systems, processes, and mechanisms.

4.7 Co-ordination and monitoring of quality assurance activities within various functional units of the University (Faculties, Centre(s) of Excellence, Directorates, Units, Divisions, Support Services as well as staff and student welfare in general)

6. SCOPE

The scope of these Regulations extends to all stakeholders of the University as a general guide to the process of implementing, monitoring, and evaluating quality in all aspects of the University operations. It applies to:

5.1 All constituent units and other institutional structures operating under the umbrella of the University.

5.2 All staff, temporary and permanent, who are active in teaching, research, and providing any form of support services to the core functions of the University.

5.3 All students enrolled with the University.

5.4 All infrastructure, learning resources, governance/institutional set up, information dissemination structures, and social amenities belonging to the University.

7. BENEFITS OF IQAC

a) Ensure a heightened level of clarity and focus in institutional functioning toward quality enhancement

b) Ensure internalization of the quality culture

c) Ensure enhancement and integration among the various activities of the institution and institutionalize good practices

d) Provide a sound basis for decision-making to improve institutional functioning;

e) Act as a dynamic system for quality changes in the University

f) Build an organized methodology of documentation and internal communication.

8. AUTHORITY, POWER, AND FUNCTIONS OF IQAC

8.1. An Internal Quality Assurance Committee (IQAC) shall be constituted under this Regulation in line with the UGC/NAAC guidelines, to develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

8.2. The committee would also promote measures for institutional functioning towards quality enhancement through the internalization of quality culture and institutionalization of best practices. The composition of the Committee shall be as follows:-

i. Vice-Chancellor (Chairperson)
ii. Deans of the University
iii. Senior Administrative Managers (Registrar, Controller of Examination, Librarian, Director (Student Welfare), etc.
iv. Faculty to represent all levels (3-8 members)
v. One member of the Management
vi. One nominee each from Employers /Industrialists/Stakeholders
vii. One nominee each from local society, Students, and Alumni
viii. Director of Quality Assurance – ex-Officio Member Secretary

8.3. Powers and Functions of the IQAC

i. Development and application of quality benchmarks.
ii. Parameters for various academic and administrative activities of the institution.
iii. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for the participatory teaching and learning process.

iv. Arrangement for feedback response from students, parents, and other stakeholders on quality-related institutional processes.
v. Dissemination of information on various quality parameters to all stakeholders.
vi. Organization of inter and intra-institutional workshops, seminars on quality-related themes, and promotion of quality circles.
vii. Documentation of the various programs/activities leading to quality improvement.
viii. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
ix. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing institutional quality.
x. Periodical conduct of Quality Audit and its follow-up.
xi. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of the National Assessment and Accreditation Council (NAAC).

9. DIRECTOR (Quality Assurance-QA)

The Director (QA) shall be the principal officer of the University entrusted to look after all quality matters concerning academics and administration. He shall be appointed by the Vice-Chancellor on the formal approval of the Chancellor. The Chancellor at his discretion may remove the Director (QA) at any time during his term.

1) Eligibility

The eligibility for the appointment of Director (Quality Assurance) shall be as follows: -

i. A Post Graduate Degree or equivalent qualification in any discipline, a Doctorate Degree is desirable.
ii. Work experience of at least 10 years in academic administration regarding quality management.
iii. The age limit of the Director (QA) is 60 years or as prescribed by UGC, whichever is higher.

2) Appointment of the Director (QA)

i. The Director (QA) shall be appointed at the recommendations of a Selection Committee as constituted by the Vice Chancellor with prior approval of the Chancellor.
ii. The tenure of appointment of the Director (QA) shall be three years and on expiry of the term of three years, the Director (QA) shall be eligible for re-appointment.
iii. Director (QA) shall be a salaried officer of the University, whose terms and conditions of appointment shall be approved by the Chancellor.

9.1. Functions of Director (Quality Assurance)

i. To ensure the smooth and effective functioning of the IQAC.
ii. To coordinate the quality aspects of the University and ensure their timely review.
iii. To ensure clarity and focus on institutional functioning towards quality enhancement.
iv. To provide a sound basis for decision-making to improve institutional functioning.
v. To build an organized methodology of documentation and internal communication.
vi. To coordinate the dissemination of information on various quality parameters of higher education.

vii. To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

viii. To coordinate the timely and efficient execution of the decisions of the IQAC.

10. CREATION OF POLICIES AND GUIDELINES PERTAINING TO QUALITY MANAGEMENT AND ASSURANCE

Based on this Regulation on Quality Assurance Management, policies and guidelines would be formulated by the Board of Management which would be subject to revision from time to time. These rules and regulations inter alia have the following items: -

8.1 Quality Assurance of Core and Support Functions

a. Teaching Learning
b. Research & Innovation
c. Outreach Activities
d. Support Services

i. Administration
ii. Finance
iii. Human Resource Management
iv. Information Technology

8.2 Quality Assurance Bodies and their Roles and Responsibilities

11. COVERAGE

All universities established and/or incorporated by or under a Central Act, a Provincial Act, or a State Act and an institution declared Deemed to be a University under Section 3 of the UGC Act, covered under Section 12B of the UGC Act, 1956 and declared fit to receive general institutional development grants.

12. AMENDMENTS

In the event that any statement in the Regulation is outdated or there is a need to introduce new statements brought about by developments in the higher education environment, government policies, or as a result of market forces, etc. such statements may be changed or modified at the recommendation of appropriate authorities.

13. ELIGIBILITY FOR FINANCIAL ASSISTANCE FOR ESTABLISHING IQAC

All Universities which are under section 2(f) & 12B of the UGC Act will be eligible to receive financial support for establishing and strengthening the IQACs in them.

In order to meet the establishment and strengthening expenditure of the IQAC during the XII plan, the UGC will provide financial assistance of Rs.5.00 lakhs (to be released in two installments of 90% and 10% of the total assistance) to each University. The expenditure can be incurred on the following items:-

(Amount in Rs.)

Sl. No.	Purpose of grant	University
1.	Honorarium to the Director / Coordinator, IQAC @Rs. 1000x12x5	60,000/-
2.	Office Equipments	1,00,000/-
3.	Hiring Services for Secretarial & Technical Services	1,80,000/-
4.	ICTs Communication expenses	80,000/-
5.	Contingencies	80,000/-
	Total	**5,00,000/-**

Annexure

The Format for the Annual Quality Assurance Report (AQAR) of the IQAC

Name of the University: .....
Year of Report: .....

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement (attach separate sheet if required).

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Section B: Details in respect of the following (attach separate sheet).

1. Activities reflecting the goals and objectives of the University
2. New academic programs initiated (UG and PG)
3. Innovations in curricular design and transaction
4. Inter-disciplinary programs started
5. Examination reforms implemented
6. Candidates qualified: NET/SLET/GATE etc.
7. Initiative toward faculty development program
8. Total number of seminars/workshops conducted
9. Research projects a) Ongoing; b) Completed
10. Patents generated, if any
11. New collaborative research programs
12. Research grants received from various agencies
13. Details of research scholars
14. Citation index of faculty members and impact factor
15. Honors/Awards to the faculty: National and International
16. Internal resources generated
17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST, and other programs
18. Community services
19. Teachers and officers newly recruited
20. Teaching – Non-teaching staff ratio
21. Improvements in the library services
22. New books/journals subscribed and their value
23. Courses in which student assessment of teachers is introduced and the action was taken on student feedback
24. Feedback from stakeholders
25. Unit cost of education
26. Computerization of administration and the process of admissions and examination results, issue of certificates
27. Increase in the infrastructural facilities
28. Technology upgradation
29. Computer & internet access and training to teachers, non-teaching staff and students

30. Financial aid to students
31. Activities and support from the Alumni Association
32. Activities and support from the Parent-Teacher Association
33. Health services
34. Performance in sports activities
35. Incentives to outstanding sportspersons
36. Student achievements and awards
37. Activities of the Guidance and Counselling unit
38. Placement services provided to students
39. Development programs for non-teaching staff
40. Good practices of the institution
41. Linkages developed with National/ International, academic/research bodies
42. Action Taken Report on the AQAR of the previous year
43. Any other relevant information the University wishes to add.

Section C: Outcomes achieved by the end of the year (attach separate sheet if required).

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Section D: Plans of the University for the next year

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Name & Signature of the Director/Coordinator of IQAC

Name & Signature of the Chairperson, IQAC

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Registrar / Finance Officer